# USHER

## Cleaning the Auditoriums

Maintaining cleanliness and sanitation in our theatre's auditoriums is a key responsibility for Ushers. Doing so will ensure that guests feel safe and happy during their movie-going experience. Auditoriums are unique spaces in the theatre.

While areas like bathrooms and concessions are likely to become dirty throughout the course of the day, you can almost always count on an auditorium to be a mess after each showing. Guests remain here for a few hours at a time, complete with soda, popcorn, candy, and much more. As an Usher, you'll have a limited amount of time to clean the auditorium - that is, until the guests for the next showing are let in. It's possible certain auditoriums may have ample time between showings, but regardless, you should clean as fast and as accurately as possible. Let's take a look at each area of the auditorium.

#### **FLOORS**

The auditorium floors are the most common areas to become messy during a show. Trash like food items, wrappers, and other debris can be found here.

HARD SURFACES: You should sweep debris into a dustpan and empty it in the trash receptacle. For carpeted areas, use the non-electric vacuum to quickly clean up any food or other debris.

Thorough floor cleaning will ensure that guests can access their seats without hazardous items getting in the way once the lights go down.

#### **SEATS**

Each seat in our auditorium must be inspected after each showing. It's important to make sure there are no spills or food debris on the seats. If you see food, make sure to discard it in the trash. If there's a spill or sticky residue, use the chair cleaning solution and a cloth to sanitize the seat.

**CUP HOLDERS & TRAYS:** You should also check the chair's cup holders and trays. Make sure that no food, wrappers, or any other unsanitary items have been left over from the show.

underneath seats: Finally, make sure to check underneath the seats. It's possible that a lot of food and other debris has migrated beneath them, so be sure to get your broom in these areas, as well.

**SANITIZATION:** At the end of the night, seats and cup holders should be wiped down and disinfected, ensuring that they are properly cleaned at least once a day.

#### **BINS**

**TRAHS BINS:** After each showing, it's important to check the level of trash in the bins. If it's close to full, you should relocate the bag to the dumpster and reload a new bag. You should check the trash bin level after you're done cleaning the auditorium, since you're likely to fill it up in the process.

3D BINS: If you're cleaning up after a 3D movie, make sure to check the 3D recycling bin, as well. It's less likely that these will fill up. But in the event that they do, you should properly transport the bin of glasses to the proper washing area.



### **SPECIAL CASES**

Sometimes, you'll encounter a special case when cleaning the auditorium. Examples include biohazard cleanup, gum removal, and stains or sticky residue. In each case you'll want to make sure you employ the proper technique for disinfecting and sanitizing the area.

**BIOHAZARD MATERIAL:** Such as blood, human fecal matter, and more - make sure you know the correct method of cleaning your managers have detailed for such scenarios.

GUM: Use a scraping tool until it comes off clean.

**CARPET STAINS:** You should use our stain removal cleaning agent. If there appears to be a stain or sticky residue on the tiled floor, use a mop and clean water to quickly clean it up.